

SPRING WORKSHOPS & VENDOR FAIR 2025



SATURDAY, JUNE 7, 2025 | 8:00 AM – 2:00 PM



ORANGE COAST COLLEGE | 2701 FAIRVIEW RD
COSTA MESA, CA 92626

Online registration fee

\$20

The online registration fee is for each person and will close on **MAY 28, 2025 @ 11:55 pm**. Breakfast and lunch will be available while supplies last.

If you miss the online registration deadline, you can still register in person for **\$25**. This option is limited to available space and will be on a first-come, first-served basis.

*Register
Now*



www.fourthdistrictpta.org/spring-workshops/



Payment must be made via credit card. If you cannot pay by credit card or need financial assistance, contact Peggy Kruse-Stodghill at pkruise@fourthdistrictpta.org.

SCHEDULE OF EVENTS

8:30 am – 9:30 am
Association Meeting

8:00 am – 2:00 pm
Vendor Fair

9:30 am – 1:00 pm
Check-in &
Registration

10:00 am – 2:00 pm
Workshops

**NO CHILDCARE WILL
BE PROVIDED**

WORKSHOPS TO CHOOSE FROM

President Basics 10 am – 2 pm

Learn the fundamentals of running your PTA.

Treasurer Basics 10 am – 2 pm

Learn the fundamentals, requirements, and procedures of PTA finances.

Equipo Financiero Español 10 am – 12 pm

Los presidentes, tesoreros, secretarios y revisores financieros deben asistir para aprender qué es ser fiduciariamente responsable y transparente siguiendo los procedimientos adecuados.

Financial Reviewer 1 pm – 2 pm

Learn the fundamentals, requirements, and procedures of PTA finances.

Fundraising 10 am – 12 pm

Fundraising providers from our vendor fair will share what type of fundraising they offer. Learn how to sign a contract and what is required when booking a fundraiser.

Membership 12:30 pm – 2 pm

Learn how to manage and grow your membership.

Parliamentarian 10 am – 12 pm

Learn what it means to be a parliamentarian. Learn about the Bylaws and how to update them.

Programs 10 am – 12 pm

Program providers from our vendor fair will share what programs they offer. Learn how to sign a contract and what is required when booking a program.

Reflections 1 pm – 2 pm

Learn the fundamentals of running the Reflections program.

Secretary 1 pm – 2 pm

Learn how to take the minutes and what actually goes into them.