

**President's Message**

**Beware of the PTA Flu!**

by Patty Christiansen



Flu season is upon us....coughing, sneezing, watery eyes, aching muscles season. Kleenex boxes, aspirin, cough syrup season.

You can receive an inoculation for most types of influenza. The exception, of course, is the PTA flu.

Watch yourselves and your fellow PTA board members carefully. The PTA flu can be contagious! Beware of these symptoms:

- *Eyes*—Your vision narrows and only sees the names of your friends or current board members when you look at volunteer lists.
- *Nose*—Congestion can cause an inability to “sniff out” the potential of parents at your school site who have never served in your PTA.
- *Mouth*—Begins to speak only in PTA jargon, using acronyms that are misunderstood by non-PTA leaders. For example: “Our ADA funding is compromised because the CTA wants to spend more on teachers with students who have an IEP and it’s the USD’s fault.”
- *Tongue*—Begins to wag! And often spreads infectious gossip in the parking lot, especially about “those people who don’t do a darn thing to contribute.”
- *Arms*—Just hang at the side of the body, unwilling to encircle everyone, regardless of race, ethnicity,

ability, family structure, religion, education and socio-economic status.

- *Heart*—Unwilling to accept what others can give because it has a preconceived expectation that must be met.
- *Bottom*—Fails to sit itself down next to new people at PTA meetings, using the excuse that the mouth must talk with someone “on the PTA board” about something important.
- *Legs*—Fail to walk up to someone unknown and introduce PTA, to invite and include that person as a friend rather than as a statistic.

Unfortunately, there is no immunization for the PTA flu, and there are no syrups or elixirs to cure the symptoms. Regrettably, if the PTA president catches this flu, it can sometimes be highly contagious, even, on occasion, ending in the death of a PTA unit.

There is a cure, though. Take the following once a day:

- A tablespoon of acceptance
- A dollop of inclusion
- A cup of tolerance

Always remember that PTA is not only a voice for all children, it is also a voice for all parents!

Fourth District  
**PTA**<sup>®</sup>

*everychild. onevoice.*

*Artículos en español—  
paginas 10 y 11*

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## Fourth District PTA

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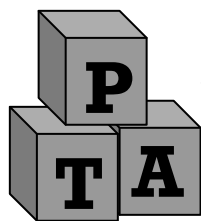
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## Treasurers

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# Basics

Here are a few reminders for unit treasurers:

- **Have you sent a check for your insurance premiums through PTA channels?**

“Channels” are from unit to council, council to district, and district to state. Do not send your check directly to California State PTA or the insurance carrier.

Insurance premiums are due from councils to Fourth District PTA by Jan. 17. Units should check with their councils regarding council due dates. Insurance premiums for the period covering January 5, 2008 to January 4, 2009 are \$110 for councils and \$190 for units.

- **Have you turned in your Workers’ Compensation Annual Payroll Report?**

Every unit, council and district PTA must complete this form. If you have no employees, write “none” across the form, sign and date it, and turn it in through PTA channels.

- **Was your tax return completed and mailed by November 15?**

If not, it is not too late to get your financial information to a qualified tax preparer with knowledge of 501 (c)(3) charitable organizations and get your unit or council tax return filed!

- **Have you paid your convention housing deposit?**

Convention housing deposits are the responsibility of each unit or council. Reserve rooms for the number of delegates you estimate will be attending from your PTA. Be sure to cancel any unneeded rooms by the specified date to avoid any charges.

- **Have you submitted your financial records to the auditor for the mid-year audit?**

Send two copies of your adopted audit to your council, if you are a unit, or to Fourth District PTA, if you are a council. The financial officers and president should meet to discuss any recommended corrections or problems.

- **Have you reviewed your budget?**

Do you need to make any changes to your budget? Have your fundraisers made enough to cover your planned programs? Can you cut back on further planned fundraisers? Are there additional programs your unit wishes to provide? January is a great time for your executive board to meet and evaluate these issues.

~By Shereen Walter, Fourth District PTA Treasurer

# California State PTA Convention

Long Beach, May 1 — 4



By Karen Schroeder, Fourth District PTA Convention Chair

Now is the time to plan for one of the most fabulous events in the PTA year. The California State PTA Convention will give you a new appreciation of our invaluable investment on behalf of all children.

## IMPORTANT DATES:

Jan. 1	Registration books mailed to PTA presidents
Feb. 4 — April 17	Convention registration open via online/FAX/mail
Feb. 4 — April 1	Hotel reservations open to all attendees through the Long Beach Visitors Bureau
March 1	Deadline for hotel reservation refund
April 9	Contact hotel directly for reservations
May 1 — May 4	On-site registration
May 2	General meeting speaker Craig Scott, from Rachel's Challenge. High school students attend free.
May 3	"Under the Sea," Fourth District PTA Dinner
May 4	Special closing-session speaker: Erin Gruwell — Freedom Writers Foundation. Teachers attend free!

## NEW FOR 2008:

- Four general sessions replaced by six shorter sessions
- Student entertainment during general sessions
- State PTA Special Event Kick-Off at the Aquarium of the Pacific
- Express-line registration
- Celebrate students, the arts, and teachers at the general meetings
- Kick off your Teacher Appreciation Week at the sixth general meeting

## ATTEND:

- Your choice from 75 available training workshops
- An exhibit hall with 175 companies and nonprofit organizations that can provide services and products to your PTA or school

## COST:

- Full Time Adult \$125 (pre-registered), \$170 (on-site registration)
- Full Time Student \$60
- One Day Adult \$80 (pre-registered), \$100 (on-site registration)
- One Day Student \$35
- Exhibit Pass Only \$50

## Fourth District PTA Calendar

### December

- 3** Reflections entries from councils due to Fourth District PTA.
- 6** General Meeting and Holiday Luncheon. Council Presidents Roundtable, 9:30 a.m.; Executive Board Meeting, 10:30 a.m.; Luncheon at noon, Ayres Hotel, Orange.
- 17** *Orange Leaves* articles due for February issue.
- 20** Fourth District PTA Office closes for winter break; re-opens Jan. 7.

### January

- 17** Council Presidents Roundtable, 9:30 a.m., 4th Dist. Office .  
**Due:** *Insurance Premium, Workmen's Comp. Forms.*  
**Due:** *My PTA/PTSA Award applications.*
- 22** Executive Committee Meeting 10 a.m., location TBD.
- 27** – California State PTA Legislation Conference, Sacramento.
- 29**
- 28** *Orange Leaves* articles for March issue due.



## Career Technical Education Prepares Students for Life Beyond High School

*By William M. Habermehl, Orange County Superintendent of Schools*

You've probably noticed that there is nationwide excitement about the advantages of Career Technical Education (CTE) and the world class benefits that arise for students who combine traditional coursework with hands-on training and on-the-job learning. Our economy is changing with the emergence of globalization. It is more important than ever for our students to learn both academic and career curriculum if we are going to develop 21<sup>st</sup> century workers.

In California, it is an especially exciting time for CTE! In January, 2007, the State Board of Education adopted CTE frameworks that specify the skills required for students in grades 7-12 to be successful in California's 15 key industries. With leadership from Jack O'Connell, State Superintendent of Public Instruction, the newly adopted CTE curriculum standards have been designed to the highest caliber, emphasizing rigor, relevance, and relationships. Governor Schwarzenegger pledged his support and proposed increased funding to build and improve technical education programs.

Numerous programs in Orange County provide students with opportunities to explore career pathways and participate in hands-on training. These include Career Technical Education (CTE), Regional Occupational Programs (ROP), Service Learning, and Work Experience. Upon completion of coursework in many of these programs, high school students not only receive elective credit toward graduation, but many ROP and CTE courses also qualify for University of California, California State University, and community college credit.

According to a study conducted by the University of California, Riverside, students participating in ROP programs showed improvement in school, enjoyed greater success in both college and careers, and found greater relevance from their studies than their peers who did not take an ROP class.

Unique to ROP, classes and curriculum are based on labor market reports, current trends, and input from business advisors in the community to create and maintain up-to-date and innovative career electives. Many courses include an internship which allows high school students to try their hand at a career in a real-world setting while earning elective credit toward graduation. ROP teachers are credentialed and experienced in the fields they teach and courses are offered in approximately 15 industry sectors. Course offerings in new and emerging fields such as

animation, computer programming, crime scene investigation, home technology integration, and sports medicine are being developed every semester.

Classes are offered at various times during the school day, after school, and on weekends to provide flexibility as students plan their schedules. To register, students should visit the career center on campus or speak to their school counselor.

Combining CTE programs with traditional courses allow high school students to forge a vital connection to their future and make the most of a world class education where every student succeeds.

Additional information on ROP by location can be found on the following web sites:

- [www.ccrop.org](http://www.ccrop.org) — Central County ROP (serves Santa Ana, Garden Grove and Orange)
- [www.coastlinerop.us](http://www.coastlinerop.us) — Coastline ROP (serves Costa Mesa, Huntington Beach, Newport Beach, Tustin, Fountain Valley)
- [www.nocrop.us](http://www.nocrop.us) — North Orange County ROP (serves Brea, Fullerton, and Anaheim)
- [www.capolagrop.k12.ca.us](http://www.capolagrop.k12.ca.us) — Capistrano-Laguna Beach ROP (serves South Orange County)
- [www.caropc.org](http://www.caropc.org) — California Association of Regional Occupational Centers and Programs (statewide programs)

### Welcome!

Congratulations to Fourth District PTA's  
two newest chartered PTA units

Rancho San Joaquin Middle School PTA  
Irvine Unified Council

San Juan Hills High School PTSA  
Capistrano Unified Council

# Simple Steps to Build Your PTA Advocacy Program

By Celia Jaffe, Fourth District Vice President, Advocacy

PTA members who are in charge of advocacy or legislation for their unit or council sometimes feel overwhelmed. They don't know where to start, especially if their group has not had an advocacy program in the past. They worry that their reports about legislative issues and activities will be met with confusion, boredom, and apathy.

Don't be discouraged! Building an advocacy program takes patience and perseverance. A spark of excitement from one person can touch off the interest and involvement of the other members in your group.

The key is to start with simple steps. Here are three examples:

1. Use the ready-to-copy flyers found in the Advocacy section of Fourth District PTA website ([www.fourthdistrictpta.org](http://www.fourthdistrictpta.org)) as handouts at meetings. Just one per meeting is plenty.
2. Make sure that "Legislation" or "Advocacy" is a part of every meeting agenda. Choose one topic per meeting

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## Honorary Service Awards Recognize Special Volunteers

By: Beverly Berryman, Fourth District PTA Honorary Service Awards Chair

It is time to start thinking about honoring the dedicated individuals in your community who have gone over and above in their service to children.

Honorary Service Awards are available from the California State PTA to recognize the service and dedication of both individuals and organizations. Please consider awarding PTA Honorary Service Awards at your unit or council.

Descriptions of the various awards, order forms, and procedures for Honorary Service Award chairmen and committees may be found in the *California State PTA Toolkit* (pp. 233-235) and on the California PTA website, [www.capta.org](http://www.capta.org).

The funds contributed to the HSA program provide resources for the California Scholarship and Grant Program.



and spend just a few minutes explaining it. Here are some basic topics and resources:

- **Five simple things you can do to be an informed parent.** ([www.fourthdistrictpta.org](http://www.fourthdistrictpta.org) under Advocacy)
- **How to be an effective advocate for your child.** (*Orange Leaves* article, October 2007)
- **Local decision-makers: the school site council.** Your school can provide a list of people on the site council and their budget for the year. You might ask a parent representative from the council to talk to your PTA about their work.
- **Local decision-makers: the school board.** Provide a handout with the names of board members and their meeting dates, which should be available on your school district web site. Talk about some of the issues currently being considered by the board.
- **California public school funding overview** ([www.fourthdistrictpta.org](http://www.fourthdistrictpta.org) under Advocacy)

3. Remind your members that they already participate in the efforts of California State PTA and National PTA to advocate for children. Delegates to the State PTA Convention debate and vote on the resolutions and the legislation platform that form the basis of PTA stances on issues of concern to parents, children and youth. The State and National portions of your membership dues cover the expenses of volunteers who research issues, determine PTA's position on legislative bills and ballot initiatives, and communicate PTA's priorities and concerns to elected officials and other policy-makers.

Remember that the Fourth District PTA Advocacy Committee (The A-Team) is available to provide resources and support. Our Speakers Bureau can give a brief advocacy pitch at your meeting. Contact Barb Shingraw at [speakers@fourthdistrictpta.org](mailto:speakers@fourthdistrictpta.org) to arrange for a presentation.

Check *Orange Leaves* for articles on advocacy and information on our upcoming Advocacy Roundtables, Feb. 1 and April 25.

If you have any questions, contact me at [advocacy@fourthdistrictpta.org](mailto:advocacy@fourthdistrictpta.org).

# Why Your PTA Needs a Special Education Chair

By Juli Warnick, Fourth District PTA Special Education Chair

A special education chair can help your PTA board and your school in many ways.

It is estimated that 10% of every school population is made up of students with special needs. That leaves 90% who are considered “typical” students.

A special education chairman can benefit all of the students at your school, not just the 10% with special needs. Here are a few things that this individual can do:

- **Make sure that all of the students are included in PTA sponsored activities.**

A simple way to do this would be to make sure that the special education classes on your campus receive flyers and information about upcoming PTA events. The chairman also could involve parents of children with special needs in PTA activities and help them become more involved in your school.

- **Organize a disability awareness program at your school to help the typical children understand what it would be like to be “differently-abled.”**

The benefit of such a program is two-fold. First, it helps the typical students understand that doing things in a different way is okay and that the person who has a challenge is a viable member of society. Second, typical stu-

dents who participate in a disability awareness program generally have higher self esteem and are more likely to accept their own unique abilities and challenges.

- **Organize a book list and order books for your school library about people who have disabilities.**

The books would be about people who function successfully in their day-to-day lives in spite of their disability. They could be purchased by your school PTA, if funds are available, or added to a school library birthday list. When students read about people being successful in their lives in spite of their challenges, it helps them understand that they, too, can overcome their weaknesses and be successful in their own lives.

- **Start a lunchtime social club to bring together students with special needs and their peers.**

Everyone benefits from this social opportunity.

These are just a few ways a special education chairman would be a great asset to your PTA board and all of the students who attend your school.

If you would like more information or have questions, please contact me at [special-ed@fourthdistrictpta.org](mailto:special-ed@fourthdistrictpta.org).

## Building Consensus = Effective Decision Making

By Patty Jordan, Fourth District PTA Executive Vice President

Decision making can make some people feel like losers. To strengthen the commitment of your members and promote ownership in the projects and procedures your PTA develops, use consensus building strategies.

### *Consensus means:*

- All team members can paraphrase the issue to confirm they understand it.
- All team members have an opportunity to voice their opinions on the issue.
- All team members agree to implement the final decision.

### *Consensus does not mean:*

- A unanimous vote.
- The final decision is everyone’s first choice.
- There are no differences of opinion.

Consensus building strategies can reconcile diverse opinions and integrate them into a common solution to which everyone agrees.

Source: California State PTA, *The Communicator*, October 2007

# The Book Corner



By Dianna Kronquist, Fourth District PTA Reading /Library Chair

In many cultures, the holiday season is a time for giving. Give the gift of learning by reading together with your children.

Settle by the fire with some hot cocoa and read the following books. They are sure to be lasting favorites.

## *The Three Snow Bears*

By Jan Brett

Ages 5 to 8

This book is a wintry spin on the classic Goldilocks tale, set in the Arctic. Author and illustrator Jan Brett traveled to the far North to meet with the Inuit people and see the land where they live. The dramatic illustrations result in one of her most beautiful picture books.

## *Fireside Stories – Tales for a Winter's Eve*

By Caitlin Matthews, illustrated by Helen Cann

Ages 5 to 10

A collection of stories about winter solstice and Christmas to be read in front of the fire.

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## CAPTA Clarifies Audit Collection

By Jill Money, Fourth District PTA Auditor

Council treasurers and auditors collect unit financials and audits, and do not forward them to District PTA.

District treasurers and auditors collect council financials and audits only.

This important clarification from the California State PTA treasurer puts direct responsibility on the council officers to insure that all units in the council are turning in their mid-year and year-end audits.

A filing system is strongly recommended for council financial officers where each unit has a labeled file folder to hold their audits and a master list can be checked off as financial materials are received.

Fourth District PTA Presents:  
**The Challenge We Call Children:  
 Tips and Tools for Survival**  
 A Parent Education Seminar  
 February 9, 2008,  
 8:45 a.m. to 12:30 p.m.  
 Orange County Department of Education  
 Adults: \$15  
 Children 12 and up: \$9

## Parliamentarians:

# Be Sure Nominating Committee is Elected

By Lindell Belote, Fourth District PTA Parliamentarian

Unit parliamentarians who have not taken steps to assure that a nominating committee is elected should do so now. The parliamentarian must be present when the committee meets for the first time.

At the first meeting of the nominating committee, the parliamentarian reads the section of the unit bylaws (Article V, Section 2), indicating which officers are elected at the unit's annual election, and provides copies of section 2.2 of the *California State PTA Toolkit* (pertaining to the responsibilities of the nominating committee). The parliamentarian then conducts the committee's election of its chairman. Unless previously elected as a member of the nominating committee, the parliamentarian then leaves the meeting.

The work of the nominating committee is important. This is a time when the feelings of your members should be carefully considered. The nominating process must be done in an orderly way. Discussions during the nominating committee are strictly confidential, and no information should leave the meeting.

The committee is not obligated to nominate any current officer eligible to serve a second term. The committee is obligated to seek out the best member to serve in a particular office.

The names of the nominees must be submitted to the membership 30 days prior to the election. In the event that a nominee withdraws prior to the election, the committee must reconvene to select another nominee.

The final duty of the committee occurs at the election meeting when the chairman reads the report of the committee to the membership.

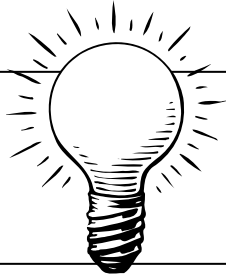
## Save the Dates

**Fourth District PTA's Sacramento Safari**

April 1 to 2

**EdSource Conference**

April 17



# Bright Ideas

...that make PTA shine!

## Los Alamitos Council

Jennifer Chaffee, President

Two Los Alamitos PTAs found a fun way to bring their communities together – overnight school campouts.

The events were held at Los Alamitos Elementary School, where Michele Bowers is PTA president, and Lee Elementary School, where Christy Putnam heads the PTA.

Families rented spaces at the school for \$10 and pitched their tents. More than 100 camping sites were reserved at each school, and more than 300 parents and children participated.

Evening activities included stargazing through telescopes provided by an astronomy club, movies on an outdoor screen, skits and sing-alongs, relay races, and flashlight hikes. A DJ provided music and rented lights illuminated the playground equipment.

For dinner, there was pizza or chicken, or families brought their own meals. Pancakes were served for breakfast. At one school, the Los Alamitos American Legion and Huntington Beach Lions cooked breakfast. The other school borrowed a large portable grill from the local fire station.

Teachers spent the night along with the families, as did the principal at one of the schools. The school nurse also camped out and supplied first aid when needed. Parents volunteered to provide security during the night.

At both schools, the campout was a big success and a great community building activity. Both PTAs plan to repeat the experience in September or October next year.

## Other ideas from Los Alamitos Unified Council

- Many Los Alamitos schools have community nights at local restaurants. The restaurants give a percentage to the school, so the event is a fund raiser, but the evening also builds community spirit among parents and staff.
- Ice cream socials, held at some of the elementary schools during the first few weeks of school, offer an opportunity for parents, teachers and staff to come together for a fun social time.
- Several PTAs send out weekly notices to families via email. This is a good way to keep families informed about PTA events at school. The service is particularly helpful for students with divorced parents.

## Capistrano Unified Council

Barbara Shangraw, President

Because the Capistrano Unified Council is so large (53 schools!), the PTA units are organized into six “families,” comprised of high schools and their feeder schools.

The Tesoro PTA Family recently launched a new project to build connections among the schools and provide outreach to the needy residents of the South County area.

Seven Tesoro PTAs participated in a Community Connection donation drive to collect supplies for families in need. More than 4,000 pounds of food, baby items, hygiene products and school supplies were donated! The event was organized by PTA member Heather Premac.

Eight carloads (SUV's packed to the max!) were delivered to the Serra Food Pantry at the Mission in San Juan Capistrano and two SUV/truck loads of baby items and hygiene products were brought to The Raise Foundation (formerly Prevent Child Abuse Network of Orange County), working out of the South County Family Resource Center in Mission Viejo. Both agencies serve families who wait in line weekly for food and life's basics that they otherwise would not have.

The Tesoro PTA Family is planning to sponsor donation drives three or four times a year. The next one is scheduled for February.

## Send us YOUR Bright Ideas!



Share your success stories with the rest of Fourth District PTA! We want to hear about:

- Creative membership drives
- Special events for students and families
- Exciting outreach programs
- Advocacy efforts
- Other great ideas

Send a brief description of your program to [orange-leaves@fourthdistrictpta.org](mailto:orange-leaves@fourthdistrictpta.org) or call Gisela Meier at (714) 637-5698.

## Arts Education Makes a Real Difference in the Life of a Child

By Steve Lustig, Fourth District PTA Cultural Art Chair

Young people who participate in the arts for at least three hours on three days each week through at least one full year are:

- Four times more likely to be recognized for academic achievement.
- Three times more likely to be elected to class office within their schools.
- Four times more likely to participate in a math and science fair.
- Three times more likely to win an award for school attendance.
- Four times more likely to win an award for writing an essay or poem.

Young artists, as compared with their peers, are likely to:

- Attend music, art, and dance classes nearly three times as frequently.
- Participate in youth groups nearly four times as frequently.
- Read for pleasure nearly twice as often.
- Perform community service more than four times as often.

You can help bring arts back into the lives of all children in Orange County public schools. Become active in the arts at your school. If there are existing programs, volunteer. Your children will love to see you participating in the arts with them.

If your school needs help in developing an arts program, feel free to contact me at [cultural-arts@fourthdistrictpta.org](mailto:cultural-arts@fourthdistrictpta.org) and I will direct you to the many resources available to help you jump start an arts program at your school.

## Remember PTA's Basic Policy when Creating Publications

By Gisela Meier, Fourth District PTA Vice President, Communications

As you work on PTA newsletters, flyers, banners, or other publications, be sure to remember PTA's basic policy.

PTA is:

- noncommercial,
- nonsectarian and
- nonpartisan.

### Noncommercial

To protect its tax-exempt status, a PTA may not promote the goods or services of a business or organization.

PTAs may acknowledge contributions and sponsorships:

*The Sunshine PTA newsletter is printed courtesy of John Smith Printers.*

PTAs may not endorse products or services or encourage members to purchase them. If using the name or a business or organization that has supported your school or PTA, print a disclaimer such as:

*The mention of any business or service in this publication does not imply endorsement by Sunshine PTA.*

Accepting advertising in PTA publications may create complications in distribution or mailing, as well as potential tax liability. Carefully review section 6.2.2a in the *California State PTA Toolkit*.

### Nonsectarian

PTA welcomes into its membership people of all cultures, ethnic backgrounds, and religious beliefs. Using graphics that pertain to any specific religious holiday violate the nonsectarian policy.

### Nonpartisan

PTA does not support or oppose candidates for political office. However, PTA does take positions on issues affecting children and schools.

If your publication includes advocacy (as opposed to information) on an issue, check with your school district regarding its policies on materials taken home by children. If the newsletter is mailed at PTA expense, there is no restriction on the printing of advocacy materials, except that it must comply with State and National PTA policies.

## **Mensaje de la Presidenta: ¡Cuídese de la gripe de PTA!**

Por Patty Christiansen

La época de la gripe ha llegado...tos, estornudos, ojos llorosos, cuerpo cortado. Es la época de las cajas de pañuelos faciales, aspirinas y jarabes para la tos.

Usted puede recibir una vacuna para el virus de la gripe. La excepción esta en contagiarse de la gripe de PTA.

¡Obsérvese usted y a sus miembros de PTA cautelosamente! ¡Esta gripe de PTA puede ser muy contagiosa! Manténgase alerta de los siguientes síntomas:

- *Ojos*—Su visión se hace angosta y solamente ve los nombres de sus amigos o de sus oficiales en las listas de voluntarios.
- *Nariz*—La congestión puede causar la posibilidad de “estornudar” o ignorar a los padres en su escuela que nunca han servido en su PTA.
- *Boca*—Empieza a hablar solo en “idioma de PTA”, usando abreviaciones que son mal entendidas por la

gente que no ha participado en la PTA. Por ejemplo: “Nuestros fondos de ADA están en peligro porque la CTA quiere gastar mas en los maestros con estudiantes que tienen IEP y todo es culpa del USD.”

- *Lengua*— ¡Empieza a moverse de un lado para otro! Y frecuentemente esta chismeando en el estacionamiento, especialmente sobre “esa gente que no contribuye.”
- *Brazos*—Solamente están colgados a los lados de su cuerpo, sin ganas de involucrar a todos, sin importar raza, habilidad, estructura de familia, religión, educación y estatus socio económico.
- *Corazón*—Sin deseos de aceptar lo que los otros pueden dar debido a expectativas preconcebidas sobre como se deben hacer las cosas.
- *Trasero*—Se rehúsa a sentarse al

lado de personas nuevas en las juntas de PTA, usando la excusa de que la boca debe hablar solo con gente en “la mesa directiva de PTA” sobre algo importante.

- *Piernas*—Se rehúsan a caminar hacia alguien desconocido para presentarlo a la PTA, e invitarlo a ser incluido como amigo en vez de cómo estadística.

Desafortunadamente no hay vacuna contra la gripe de PTA, no hay jarabes o medicinas que curen los síntomas mencionados. Y si algún presidente de PTA se contagia, puede pasarlo a muchas personas y producir incluso la muerte de la unidad de PTA.

Pero hay una cura. Tome lo siguiente una vez al día:

- Una cucharita de aceptación
- Una dosis de inclusión
- Una taza de tolerancia

¡Siempre recuerde que la PTA no es solo la voz de todos los niños, también es la voz de los padres!

## **Asegúrense que sus comités nominativos sean electos.**

Por Lindell Belote, Parlamentaria del 4o. Distrito de PTA

Los parlamentarios de cada unidad que no han seguido los pasos para elegir a su comité nominativo, lo deben hacer ahora. El parlamentario deberá estar presente cuando el comité se reúna la primera vez.

En la primera junta del comité nominativo, el parlamentario lee la sección de los estatutos (Artículo V, sección 2) indicando cuáles oficiales son electos en la elección anual y provee copias de la sección 2.2 de *la guía de la PTA del estado de California* (que se refiere a las responsabilidades del comité nominativo) El parlamentario conduce entonces la elección del director del comité. Si el parlamentario fue elegido como miembro de dicho comité entonces se queda, si no se retira de la junta.

El trabajo del comité nominativo es importante. Este es un momento en que los sentimientos de sus miembros deben

ser cautelosamente considerados. El proceso nominador deberá ser hecho de forma ordenada. Las discusiones del comité nominativo serán estrictamente confidenciales y ninguna información deberá de dejar la junta.

El comité no esta obligado a nominar a ningún oficial que este sirviendo y sea elegible para un segundo termino. La obligación del comité radica en buscar al mejor miembro para servir a un puesto en particular.

Los nombres de los nominados deberán ser anunciados a los miembros 30 días antes de la elección. En el caso de que un nominado desee retirar su nombre de la elección, el comité debe reunirse para seleccionar a otra persona.

La responsabilidad final del comité ocurre durante la junta de elección cuando el director presenta un reporte a la asociación.

## **CAPTA Premios al Servicio Honorario**

Por Beverly Berryman, Directora de los Premios al Servicio Honorario del 4º Distrito de PTA

Es momento de pensar en premiar a los individuos que son dedicados en nuestra comunidad y que van más allá de su deber para servir a los niños.

Dichos premios están disponibles en la PTA estatal de California para reconocer el servicio y la dedicación de individuos y organizaciones. Por favor considere otorgar dichos premios en su unidad o consejo.

Descripciones para los varios premios, formas para ordenar, y procedimientos de cómo manejar los premios comité y directivos, pueden ser encontrados en *la guía de PTA del estado de California* (págs. 233-235) y en el sitio de Internet de PTA al [www.capta.org](http://www.capta.org).

Los fondos contribuidos para este programa proveen recursos para el programa de Becas del estado de California.

## Recordatorio semestral para los Tesoreros de PTA

Por Shereen Walter, Tesorera del 4º distrito de PTA

He aquí algunos puntos que los tesoreros de las unidades deben recordar:

### ¿Ha mandado el cheque para pagar el seguro a través de los canales apropiados de PTA?

“Canales” se refiere al movimiento de documentos de la unidad al consejo, del consejo al distrito y del distrito a la PTA estatal. Nunca mande su cheque directamente a la PTA estatal o a la compañía de seguros.

Los pagos del seguro de los consejos tienen como fecha límite de ser pagados al distrito el 17 de enero de 2008. Las unidades deberán checar con sus consejos cuando son sus fechas límites de pago. Los pagos de seguro que cubren el periodo del 5 de enero de 2008 al 4 de enero de 2009 son \$110 para los consejos y \$190 para las unidades.

### ¿Entrego ya su reporte anual de salarios y compensación a empleados?

Todas las unidades, consejos y distritos de PTA deberán completar dicha forma. Si usted no tiene empleados, solamente escriba “NONE” en toda la forma, fírmelo, póngale la fecha y mándelo por los canales apropiados de la PTA.

### ¿Su declaración de impuestos fue completada y mandada el 15 de noviembre de 2007?

Si no lo hizo, no es tarde para poner en orden su información financiera y llevarla con un profesional de impuestos que sepa como manejar las organizaciones caritativas 501 (c)(3) y mándelo por correo.

### ¿Ya pago su depósito para reservar los cuartos de hotel para la convención?

Dichos depósitos son la responsabilidad de cada unidad o consejo. Reserve cuartos para el número de delegados que usted estime asistirán. Acuérdesse de cancelar las reservaciones de cuartos que no serán utilizados para evitar los cargos aplicables.

### ¿Ha mandado sus estados financieros para que el auditor los audite durante el primer semestre?

Mande dos copias de la auditoría adoptada a su consejo si se trata de una unidad, o al 4º distrito si se trata de un consejo. Los oficiales financieros y el presidente deberán reunirse para discutir las recomendaciones de correcciones o problemas.

### ¿Ha revisado su presupuesto?

¿Necesita hacer algún cambio en su presupuesto? ¿Sus recaudaciones de fondos han sido exitosas para cubrir todos sus programas? ¿Podría dejar de sostener recaudaciones con el dinero acumulado? ¿Tiene algún programa adicional que la unidad desea dar? Enero es el tiempo adecuado para su mesa directiva se reúna a discutir y evaluar dichos asuntos.

## ¡Prepárese para la convención de PTA de California!

Por Karen Schroeder, Directora de convención del 4o Distrito de PTA

Ahora es tiempo de planear para el evento más fabuloso del año en PTA. La convención de PTA del estado de California dará una nueva apreciación a nuestra inversión invaluable en nombre de los niños.

### FECHAS IMPORTANTES:

<b>1 de enero</b>	Folletos de inscripción mandados por correo a los Presidentes de PTA
<b>4 de Feb — 17 de abril</b>	inscripción abierta vía Internet/ fax/ correo
<b>4 de Feb— 1 de abril</b>	Reservaciones de hotel abiertas a todos a través del Long Beach Visitors Bureau
<b>1 de marzo</b>	Fecha límite para reembolso de las reservaciones de hotel
<b>9 de abril</b>	Contacte al hotel directamente para reservaciones
<b>1 de mayo — 4 de mayo</b>	Inscripciones en la convención
<b>3 de mayo</b>	“En el fondo del mar” Cena del 4o distrito de PTA
<b>4 de mayo</b>	Sesión cerrada presentando al orador: Erin Gruwell – Fundación de los escritores libres y los maestros pueden asistir gratis.

### ASISTA:

- 75 talleres de entrenamiento para escoger
- Una sala de muestrario con 175 compañías y organizaciones sin fines de lucro que proveen servicios y productos para su PTA o escuela.

### COSTO:

Adulto de tiempo completo	\$125 (pre-inscrito), \$170 (inscripción en la convención)
Estudiante de tiempo completo	\$60
Adulto (1 día)	\$80 (pre-inscrito), \$100 (inscripción en la convención)
Estudiante (1 día)	\$35
Pase sólo para la exhibición	\$50

Translation by  **CONVERSA**  
SPANISH FOR LIFE

After School Spanish Program 909-319-9796

## Fourth District PTA Administrators' Dinner

*Please note date change:*

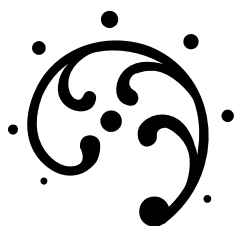
Wednesday, March 12

DoubleTree Hotel

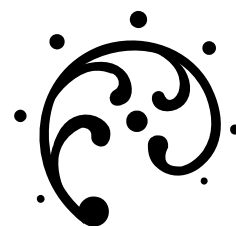
201 E. Mac Arthur Boulevard, Santa Ana (55 Freeway and Mac Arthur)

This annual event is an opportunity to thank our school leaders who partner with us in the education of our children.

Council and unit presidents: please invite your principals, superintendents and school board members to be your guests for an evening of entertainment, presentations by Reflections Program winners, Honorary Service Awards and Founders' Day festivities.



5:30 p.m. General Meeting  
6:15 p.m. Registration and Reception  
6:45 p.m. Dinner



Cost: \$35 per person

Look for the reservation form in a future issue of *Orange Leaves*.

Fourth District

**PTA**<sup>®</sup>

1520 Brookhollow Dr., #40  
Santa Ana, CA 92705-5449

December 2007  
January 2008