



Membership Due Dates

**CAPTA 08-09
 Membership
 Challenge:**

**INCREASE
 YOUR
 MEMBERSHIP:**

**Councils: 1%
 Units: 5%**

Remittances of "per capita" go through the PTA "channels of communication":
 ("per capita" means per person and is the portion of membership dues not belonging to the PTA unit)

- A PTA unit remits to their council (if in a council) or to the PTA district.
- The council remits to the PTA district.
- The PTA district remits to the California State PTA who remits to National PTA.

Per capita remittances are received and processed at each level and then submitted to the next one, so each level has its own due dates. PTA districts and councils set their due dates to meet the state's due dates. Each unit PTA must adhere to the deadlines set by the council or district PTA.

AWARD /CATEGORY CRITERIA	DUE DATE To council	DUE DATE to 4th District	DUE DATE to State
EARLY BIRD - 15 Members (minimum)	_____	Oct. 16	Nov. 1
CHAIRMAN'S CLUB - 50 Members (minimum)	_____	Nov. 3	Nov. 15
First required remittance - 15 Members (min.)	_____	Nov. 13	Dec. 1
My PTA/PTSA Award application for Creative Membership <i>(must be member of Chairman's Club)</i>	_____	Jan. 15	Feb. 1
Final remittance – all remaining Memberships	_____	Mar. 26	Mar. 31

All memberships received on or after April 1 count in determining membership totals for the following year.



- Membership remittances need to be submitted through "channels" on a regular and timely basis.
- Per capita should be remitted at least monthly and continue to extend invitations for members throughout the year!